

EQUIPMENT AT NO CHARGE

Flags (USA, Canada, ND).....	\$0.00
Podium & House Sound System.....	\$0.00
8-Foot “Rectangular” Tables.....	\$0.00
5- Foot “Round” Tables.....	\$0.00
Padded Folding Chairs.....	\$0.00
Dry Erase Board & Markers.....	\$0.00
LCD Projector.....	\$0.00
8’ X 8’ Mounted Screen.....	\$0.00
Wireless Microphone or Lapel.....	\$0.00
Power Cords/Protective Runners.....	\$0.00

AUDIO/VISUAL EQUIPMENT USAGE FEES

Easel(s).....	\$5.00/Easel
Pipe & Drape (four sections total available).....	\$20.00/section
Laptop Computer	\$30.00
Hawk Vision Video Board “Welcome Ad/Graphics”.....	\$50.00 design/set-up fee
Hawk Vision Video Board.....	\$50/hour
Football Field Stadium Lights	\$200/hour

MISCELLANEOUS/OTHER FEES

Chair covers	\$0.75/chair
“Round or Rectangle” Tablecloths (without skirting).....	\$5/tablecloth
“Rectangle” Tablecloths (with skirting).....	\$10/tablecloth
Custodial Fee (extra help with set-up and tear-down).....	\$25/hour
Trash Disposal Fee (i.e.: excessive trash, crates, pallets).....	\$50.00
Tentative Scheduling Fee (Deposit).....	\$50.00
“After 1:00am” Security Charge	\$100/hour
Cancellation Fee (after signing a FUA)	\$100.00
Extra time for set-up/tear-down.....	\$200/day
Snow Removal.....	Actual Costs
Damage Fees (from misuse and/or negligent actions).....	Actual Costs